

Office of the Town Administrator

**SUBJECT:** Vehicle Fuel Budget Analysis

**DATE:** Wednesday, October 7, 2020

At the September 22, 2020 Advisory Budget Committee meeting, further analysis of the vehicle fuel budget was requested. Please find an updated recommendation and the analysis below.

## **Updated Recommendation**

Based upon the analysis below, I recommend reducing the vehicle fuel budget request from \$87,500 to \$77,500. The operating budget account number is 01-4194-01-4626. The updated recommendation is based on average fuel use plus 5% and a 12-month average price.

## Analysis

The analysis below uses data from the beginning of August 2018 through the end of July 2020.

#### Data

# Gasoline

12-Month (August 2019 through July 2020)

- 19,705.8 Gallons
- \$1.82 per Gallon (average)
- \$35,734.15

24-Month (August 2018 through July 2020)

- 37,296 Gallons
  - o 18,648 Gallons (average)
- \$2.05 per Gallon (24-month average)
- \$75,979.48
  - o \$37,989.74 (average)

\$1.70 per Gallon (as of 10/1/2020)

### <u>Diesel</u>

12-Month (August 2019 through July 2020)

- 17686.5 Gallons
- \$2.10 per Gallon (average)
- \$37,442.06

24-Month (August 2018 through July 2020)

- 37,840 Gallons
  - o 18,920 Gallons (average)
- \$2.31 per Gallon (24-month average)
- \$88,053.79
  - o \$44,026.90 (average)

\$1.65 per Gallon (as of 9/30/2020)

### **Budget**

The initial budget request was \$87,500, the calculations below show options based on two assumption factors. First is the price assumption, the options provided are budgeting from the current price, the 12-month average price, and the 24-month average price. The second factor provides options for estimating usage. The difference in usage between years is 12% for gasoline and 13.9% for diesel (the increased utilization was in opposite years). The options provided are using a two-year average or an average with a 3%, 5%, or 10% increase.

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# **Options**

- Average Use (no adjustment factor)
  - o \$62,916.60 at current price
  - o \$73,671.36 at 12-month average price
  - o \$81,933.60 at 24-month average price
- Average Use Plus 3%
  - o \$64,807.19 at current price
  - o \$75,881.50 at 12-month average price
  - o \$84,391.61 at 24-month average price
- Average Use Plus 5%
  - o \$66,065.58 at current price
  - o \$77,354.93 at 12-month average price
  - o \$86,030.28 at 24-month average price
- Average Use Plus 10%
  - o \$69,211.56 at current price
  - o \$81,038.50 at 12-month average price
  - o \$90,126.96 at 24-month average price